



QUOTATION

Item #L-26

**TransCab Service Provision for a Five (5) Year
Term**

TransCab Service Provision for a Five (5) Year Term

TABLE OF CONTENTS

1.	DEFINITIONS	1
2.	ENQUIRIES	1
3.	PRICING	1
4.	RECEIPT OF QUOTATIONS.....	1
5.	SUBMISSION OF QUOTATIONS.....	1
6.	ADDENDA.....	2
7.	ALTERNATE BIDS.....	2
8.	WITHDRAWAL OF QUOTATIONS.....	3
9.	REJECTION OF QUOTATIONS	3
10.	AWARD AND EXECUTION OF QUOTATIONS	3
	PART B. – SUPPLEMENTAL CONDITIONS.....	4
A)	Application.....	4
B)	Local License Requirements.....	4
C)	Schedule	4
D)	Selection Process/Criteria.....	5
E)	Submittal Requirements.....	5
F)	Insurance Requirements	5

Appendix 1 – Specifications

Appendix 2 - Approved locations for pick up and drop off

Appendix 3 - TransCab drop off locations

Bid Form

The following information is available for download on the City of Brandon website <https://purchasing.brandon.ca>:

1. Sample Agreement

PART A. - INSTRUCTIONS TO BIDDERS

1. DEFINITIONS

Where in the Quotation Documents where the singular or masculine are used, the same shall be construed as meaning the plural or the feminine or the neuter as the context may reasonably require, and where the following terms are used, the intent and meaning shall be, unless the context otherwise requires, as follows:

“Bidder” means any person submitting a Bid Submission for work, which includes but is not limited to vendor, supplier, firm, contractor, architect, consultant, proponent, or tenderer.

“Bid Submission” means an offer from a Bidder in response to a Bid Solicitation.

“City” means the Municipal Corporation of the City of Brandon.

“Quotation Documents” means the Invitation to Bid, these Instructions to Bidders, Supplemental Conditions, the Bid Form, Specifications, and all Addenda.

2. ENQUIRIES

Administrative inquiries and requests for clarification of the Bid process shall be made to the Procurement Specialist in writing at **purchasing@brandon.ca** and must be received not less than five (5) calendar days prior to the date for closing of Bids.

3. PRICING

Prices shall be in Canadian Funds and shall be the total cost to the City of Brandon, including all applicable Federal and Provincial Taxes, duties, license costs, fees, insurance, workers compensation, vacation pay and all other charges, costs and assessments with all items being F.O.B., Various Locations, Brandon, Manitoba. It is the Bidder's sole responsibility to determine whether or not taxes are applicable.

4. RECEIPT OF QUOTATIONS

The Quotation must be received by the method indicated below before 5:00:00 p.m. local Brandon time, **Tuesday, September 08, 2026** to be accepted as a bona fide Bid Submission.

Bid Submissions must be received by the City before the stipulated closing time. Late Bid Submissions will not be accepted.

5. SUBMISSION OF QUOTATIONS

The Bidder shall submit their Quotation on original or unaltered copies of the Bid Form provided herein. Any information provided by the City on any form must not be altered by the Bidder unless instructed to do so by written Addenda. The Bidder shall initial and date each correction, change, and/or erasure on the Bid Form. The Bid Form shall be clearly signed by the Bidder and shall clearly indicate the address of the Bidder, the Bidder's telephone number, and the date on which the Bid Form was signed by the Bidder.

Bids submitted by a partnership shall be signed and sealed in the name of the partnership by the authorized signing and sealing officers of the company. The name of the company and the names of the company along with titles of the signing officers shall be clearly printed in the spaces provided on the Bid Form.

The Bid Submission shall be submitted to the City by the following method:

Via Online Bidding Platform (E-submission)

One (1) copy of an electronic Bid Submission in .PDF format shall be submitted via the "Submit Online Bid" link for the associated Bid Opportunity on the City of Brandon Purchasing & Tenders website: <https://purchasing.brandon.ca>.

The City utilizes an online bidding platform where electronic Bid Submissions may be submitted until the closing time indicated herein for receipt of Quotations.

The procedure for submitting electronic Bid Submissions can be viewed on the City's Purchasing & Tenders website or by clicking [here](#). Failure to follow the procedure as indicated may result in a Bid Submission not being received. Any failure or delay in the transmission or storage of an electronic Bid Submission is the sole responsibility of the Bidder and not of the City.

The City will ONLY accept electronic Bid Submissions uploaded to the City's online bidding platform. Electronic Bid Submissions sent via e-mail will **not** be accepted. If a Bidder encounters issues uploading an electronic Bid Submission, contact the City's Procurement Services Department at 204-729-2251.

A Bid Submission will only be considered to have been submitted once it has been received by the City in the online bidding platform. The time the Bid Submission is received shall be determined by the City's server time, which is linked to National Institute of Standards & Technology time. Bidders are advised the time the electronic Bid Submission is received is based on when the Bid Submission is received by the City's server.

A confirmation webpage will display advising the Bid Submission was submitted successfully and a confirmation email will be sent. Bidders should not consider their Bid Submission to have been submitted if the confirmation webpage does not display and a confirmation email is not received.

Bid Submissions received via the online bidding platform are held securely and are inaccessible by Procurement Services staff until after the stipulated closing date and time.

Mail, Courier, Hand Delivered, Facsimile or E-mail Submissions Are Not Accepted.

6. ADDENDA

The City shall have the right to amend the Quotation Documents prior to the date set for receipt of Bids. Revisions or clarifications will be issued in the form of Addenda forwarded to all registered recipients of the Documents. Verbal and other interpretations or clarifications will be binding only when confirmed by written Addenda. Bidders shall acknowledge receipt of all Addenda to the Quotation Documents in the space provided on the Bid Form. Failure to acknowledge all Addenda may cause the Quotation to be rejected.

7. ALTERNATE BIDS

Alternate Bid Submissions are accepted. A separate Bid Form offering an alternate may be attached to the Bid Submission, but a Bid Submission in the proper form must be offered complete and in no way be made conditional upon the terms contained in the separate Bid Form. A note "See Alternate Attached" may be added to the Bid Submission.

8. WITHDRAWAL OF QUOTATIONS

A Bidder shall be permitted to withdraw their Quotation, without penalty, if such request is received in writing by the Procurement Specialist, prior to the time specified herein for receipt of Bids:

The City of Brandon
410-9th Street
Brandon, MB R7A 6A2

Ph: 204-729-2251
E: purchasing@brandon.ca

The City shall retain the Quotation until after the time specified herein for the receipt of Quotations. The submission will be opened to verify that the name and signature of the person requesting the Quotation be withdrawn is the same as the name and signature of the person who submitted the Quotation. If the information is the same, the Procurement Specialist will declare the bid withdrawn.

9. REJECTION OF QUOTATIONS

The City reserves the right to reject any or all Quotations, the City in its sole discretion may reject as non-compliant any Quotation which contains omissions, erasures; is ambiguous or unclear as to meaning or intent; is incomplete, illegible, conditional or contains a qualifier; contains any non-requested alterations or additions to the information provided by the City; is obviously unbalanced; or fails to comply sufficiently with the Instructions to Bidders. The City may, in its sole discretion, waive any and all defects, informalities, and accept any Quotation, as compliant, which it considers is in the best interest of the City of Brandon.

10. AWARD AND EXECUTION OF QUOTATIONS

The City reserves the right to cancel this Quotation at any time. The Award of the Quotation, if it is to be awarded, shall be made within sixty (60) calendar days of the date on which the Quotations were opened, unless an extension of the said sixty (60) days is mutually agreed upon in writing between one or more Bidders and the City. Should no award be made within the said sixty (60) days or within any mutually agreeable extension thereof, then all Bidders shall be relieved of any obligation to enter into a Contract.

The award of the Quotation will not be binding until the successful Bidder has received written notification of the award of the Quotation from the Procurement Specialist of the City of Brandon. No other act of the City shall constitute an award of the Quotation. The award of the Quotation shall fall under the governing laws of the Province of Manitoba.

The lowest or any Bid will not necessarily be accepted.

PART B. – SUPPLEMENTAL CONDITIONS

The City of Brandon For TransCab Service Provision for a Five (5) Year Term

A) Application

- A.1** Brandon Transit is requesting pricing for TransCab Services within certain areas of the City of Brandon.
- A.2** Brandon Transit is a section within the Transportation Department and is responsible for the operation of regular transit service.
- A.3** The duration of the contract will be from January 01, 2027 to December 31, 2031, where upon it can be renewed for up to two (2) – one (1) year terms thereafter, on similar conditions at the written request of the City and written acceptance of the Contractor. Indicate price increase/decrease for the following on the Bid Form:
 - A.3.1** Year 2 (January 01, 2028 – December 31, 2028)
 - A.3.2** Year 3 (January 01, 2029- December 31, 2029)
 - A.3.3** Year 4 (January 01, 2030 – December 31, 2030)
 - A.3.4** Year 5 (January 01, 2031 – December 31, 2031)
 - A.3.5** Optional Year 6 (January 01, 2032 - December 31, 2032)
 - A.3.6** Optional Year 7 (January 01, 20233 - December 31, 2033)
- A.4** Pricing to be firm for Year 1 (January 01, 2027 to December 31, 2027). Price increases will only be effective at the intervals stated in Part B. – Supplemental Conditions, A.3.
- A.5** The Work to be done under the Contract shall consist of providing public transportation services for the purpose of shuttling persons in six (6) areas to and from their location on designated streets to designated bus stops for the duration of the contract. Refer to Appendix 2 for a list of locations.
- A.6** Additional locations may be added upon agreement between the City and the Contractor.
- A.7** Locations may be removed with the introduction of new routes in the coming years.
- A.8** The Work shall be done on an "as required" basis during the term of the Contract. The City does not guarantee any minimum or maximum number of trips. The City will only pay for the actual number of trips booked by transit and performed by the Contractor.
- A.9** The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator.
- A.10** The City shall have no obligation under the Contract to guarantee any minimum or maximum quantities in excess of its actual operational requirements.
- A.11** Appendix 1 indicates the minimum specifications

B) Local License Requirements

Any persons conducting business within the City of Brandon from a Brandon residential address must have a valid Business License. This includes agents from companies that are not based in Brandon but where the agent is conducting their business from a Brandon address. Non-compliance will result in rejection of a Bid.

All successful Bidders of construction or service work for the City of Brandon, whether Brandon-based or otherwise, must obtain a City of Brandon License. This is not applicable to suppliers from outside of the City who supply the City of Brandon with goods for the sole use of the City.

Any inquiries on the above should be directed to Municipal Licensing at 204-729-2230.

C) Schedule

The City of Brandon intends to evaluate the Quotations and provide recommendations to Procurement Services within four (4) weeks of Quotations closing.

D) Selection Process/Criteria

a) Cost

The City reserves the right to contact or interview any or all Bidders to clarify their Bid Submission.

The City will normally award contracts to the lowest competent Bidder meeting the required specifications. However, the City retains the right to reject any or all Bids and take into consideration past performance of bidders on similar contracts, both in and out of the City and such other factors the City considers relevant including the timing of services to be provided.

E) Submittal Requirements

Limit the submittal to 8½"x11" pages. Failure to include the following information will render the Bid Submission non-compliant.

Please include the following:

- 1) Bid Form.

F) Insurance Requirements

Workers Compensation Number must be current and in good standing.

The successful Contractor shall at their own expense obtain General Liability Insurance in an amount not less than Five Million Dollars (\$5,000,000.00) per occurrence for personal injury and/or property damage. Such policy will be endorsed to include the following:

- i) Contract Liability;
- ii) Non-Owned Automobiles;
- iii) Independent Contractors (as applicable);
- iv) Products & Completed Operations (as applicable);
- v) Broad Form Property Damage;
- vi) Employees as Additional Insureds;
- vii) Cross Liability;
- viii) Contingent Employers' Liability

The successful Contractor shall at their own expense obtain Standard Owned Automobile Liability coverage in an amount not less than Two Million Dollars (\$2,000,000.00) per accident for bodily injury and/or property damage. Such a policy will be endorsed to include the following:

- i) Public Passenger Vehicle Endorsement S.E.F.6f, or Endorsement S.E.F.6c (with a minimum limit of \$500,000.00).

The successful Contractor shall at their own expense obtain Umbrella Liability Insurance or Excess Liability Insurance may be used to achieve the Two Million Dollar (\$2,000,000.00) limit required for both the General Liability and Standard Owned Automobile Liability Coverage.

The aforementioned insurance coverage policies will be endorsed to provide the City with thirty (30) days prior written notice of cancellation or material change, and will be in a form acceptable to the City. Evidence of such policies will be submitted to the City on the Certificate of Insurance and endorsement forms provided to the Contractor by the City which will be duly completed by the Contractor's broker and/or insurer. The Contractor's broker will promptly supply a certified copy of the policies if requested by the City.

As an alternative to submitting the Certificate of Insurance form, the Contractor or the Contractor's broker may provide a certified copy of the aforementioned policies. Such policies will be properly endorsed and in a form acceptable to the City. Evidence of renewal of coverage will be provided to the City prior to expiry in a form acceptable to the City.

The Contractor must show proof of obtaining an insurance policy to a minimum of \$5,000,000.00 (five million dollars) for third party liability, accident, breakage, theft by employees etc.

APPENDIX 1

SPECIFICATIONS ITEM #L-26

TransCab Service Provision for a Five (5) Year Term

The following specifications are the minimum specifications acceptable by the City. Actual specifications may exceed these specifications. Should the quote have additional features that are not in the specifications, include them with the Bid Submission so the Quotation can be fairly evaluated.

A. DEFINITIONS

When used in this Request for Quotation:

1. **"Business Day"** means any Calendar Day, not including a Statutory or Civic Holiday;
2. **"Contract"** means the combined documents consisting of the Request for Quotation package and any documents and drawings referred to and incorporated therein together with any submissions required to be made by the Contractor after award, and all amendments to the foregoing;
3. **"Coordinator"** means a person or persons employed by the City of Brandon who dispatches vehicles to meet the schedule requirements of the City;
4. **"May"** indicates an allowable action or feature which will not be evaluated;
5. **"Must"** or **"shall"** indicates a mandatory requirement which will be evaluated on a pass/fail basis;
6. **"No Show"** means a scheduled trip cancelled without telephone notification to Transit Office at least sixty (60) minutes before the scheduled pick-up time;
7. **"Passenger Trip"** means transportation from an origin point to a destination point. Multiple people may be transported at the same time, payment will be made per trip not per person.
8. **"Should"** indicates a desirable action or feature which will be evaluated on a relative scale;
9. **"Statutory Holiday"** means a statutory holiday as observed by the City.

B. QUALIFICATION

The Bidder shall:

1. Comply with all licensing requirements as per the City of Brandon Taxi Bylaw #6884;
2. Be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba);
3. Be responsible and not be suspended, debarred or in default of any obligation to the City;
4. Be financially capable of carrying out the terms of the Contract;
5. Have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
6. Have successfully carried out work, similar in nature, scope and value to the Work;
7. Have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract; and
8. Have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba).

C. SECURITY CLEARANCE

1. Comply with all licensing requirements as per the City Taxi Bylaw #6884;
2. Each individual proposed to perform Work under the Contract shall be required to obtain a Criminal Record Search Certificate from the Brandon Police Services (BPS) or a designated agency as assigned by the BPS.
3. The Criminal Records Search shall include a Vulnerable Sector Search.
4. Prior to the commencement of any Work, and during the term of the Contract if additional or replacement individuals are proposed to perform Work, the Contractor shall supply the Licensing Inspector with a Criminal Record Search Certificate obtained not earlier than one (1) year prior to the Submission Deadline, or a certified true copy thereof, for each individual proposed to perform Work within City of Brandon limits or on private property.

5. Any individual for whom a Criminal Record Search Certificate is not provided, or for whom a Criminal Record Search Certificate indicates any convictions or pending charges related to property offences or crimes against another person, will not be permitted to perform any Work within City of Brandon limits or on private property.
6. Any Criminal Record Search Certificate obtained thereby will be deemed valid for the duration of the Contract subject to a repeated records search as hereinafter specified.
7. Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require an updated criminal records search. Any individual who fails to provide a satisfactory Criminal Record Search Certificate as a result of a repeated criminal records search will not be permitted to continue to perform Work under the Contract within City of Brandon limits or on private property.

D. PAYMENT

1. Work under this Contract shall be measured on a per trip one way (flat rate) for service.
2. The number of units to be paid for shall be the total number of one-way trips scheduled and approved by Brandon Transit. No payment will be made for unscheduled time required to complete a trip commencing or assigned to commence during the normal operating hours that in the opinion of the Contract Administrator should have been completed during the normal service operating time defined under the Contract.
3. The City prefers the successful Contractor to enroll for payment by electronic funds transfer (EFT), however cheque payment can be accommodated. The Contractor will submit a monthly invoice for payment. If there are any discrepancies, they must be investigated and resolved within ten (10) business days. The City will not pay for trips that the City did not authorize/book.
4. Invoices will be paid with Net 30 payment terms upon confirmation that the invoice is free of discrepancies.

SCOPE OF WORK

E. OPERATING HOURS

1. The Contractor shall be available to transport passengers scheduled for pick-up between the following operating hours:
 - a. Weekdays (excluding Statutory Holidays) 06:00 to 24:00
 - b. Saturdays (excluding Statutory Holidays) 06:00 to 24:00
 - c. Sundays (including Statutory Holidays) 09:00-19:00.
 - i. Note: time may change in 2027 pending council approval of Sunday service increase to 22:00.
2. At the end of the operating period, the Contractor shall complete all trips in progress or scheduled to be in progress.
3. In the case of emergency conditions, such as inclement weather, the hours of service may be extended so that all passengers on board a vehicle or waiting to be picked up will be delivered to their destinations.

F. SERVICE AREA

All trips shall start from and end at designated, approved locations within the City of Brandon. No deviation from these locations is permitted. See Appendix 2 for a list of approved locations.

G. VEHICLES

1. Each vehicle shall have two-way communication with their company Dispatcher; a cell phone with voicemail or other reliable technology able to receive messages electronically from any location in the service area.
2. Must have vehicle(s) with accessibility options.
3. All seat belts must be in good repair. This includes, but is not limited to no tattered, worn or frayed straps and no broken, missing or worn metal components.

4. All Vehicles will be equipped with first aid kits, fire extinguishers and emergency pylons. All loose articles, containers, etc. in the Vehicle must be placed in a secured storage compartment at all times while the Vehicle is in use. All Vehicles shall be equipped with a seat belt cutter that is safely secured while not in use.

H. DRIVERS

1. Drivers employed for Work under this Contract shall:
 - a. Possess a valid Manitoba driver license for the class of vehicle to be operated, as required by Provincial Legislation and Regulation;
 - b. Be bondable;
 - c. Require a security/criminal check which will be performed by BPS or other designated agency as per C1 and C2;
 - d. Possess a valid City of Brandon Taxi Driver Permit;
 - e. Provide a copy of their valid Manitoba driver license and City of Brandon Taxi Driver Permit before commencement of Work under this Contract to the Contract Administrator;
 - f. Provide a copy of their valid Manitoba driver license upon request by the Contract Administrator;
 - g. Possess a functional ability to read and communicate orally in the English language;
 - h. Be physically and mentally fit for the Work;
 - i. Be alert and well rested at all times while operating the vehicle;
 - j. Be polite and considerate of the public at all times;
 - k. Be well groomed and properly attired to the satisfaction of the Contract Administrator.

I. SCHEDULING

1. All trip requests will be received and scheduled by the City Transit Dispatch Office. The Transit coordinator shall assign all requested trips to the Contractor. Any billed trips that were not scheduled by the Transit Dispatch Office will not be paid for by the City.
2. The City will assign short-notice trips on a regular basis throughout the service day. These trip requests will be communicated by the City to the Contractor's Dispatcher by e-mail, telephone or computer entry.
3. The Contractor shall schedule vehicles to meet the Transit service demands; including but not limited to waiting until the bus arrives with passengers. The Contractor shall not leave the designated location unless they contact the Transit Dispatch office. Failure to do so may result in the assessment of a service recovery fee and/or contract termination. The service recovery fee will be the cost of providing the service through any means deemed appropriate by the Contract Administrator.
4. The Contractor shall inform the Contract Administrator, or their designate, within fifteen (15) minutes if a known delay in the schedule is anticipated or encountered for any reason.
5. If the Contractor does not or cannot respond to a trip request, a service recovery fee may be applied.
6. The Contractor shall cooperate with City staff in the implementation of any procedural changes that may result in increased productivity and efficiency associated with the service.

J. QUANTITIES

The table below provides the annual ridership for these areas for 2018-2026. The estimated number of trips in all areas is 900.

1. 850 for service options 1, 2, 3, 4, 5, and 7; and
2. 50 for service option 6.

Note: Usage may increase or decrease when any changes to routes are implemented.

	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	70	56	42	74	77	69	52	65	52	68	64	53	742
2019	64	56	77	75	96	100	86	85	69	80	80	76	944
2020	80	72	0	46	51	49	37	21	26	21	29	32	464
2021	28	29	35	34	21	18	21	40	49	44	43	13	375
2022	16	8	20	2	0	6	0	11	2	3	0	40	108
2023	11	7	0	0	0	0	0	0	0	0	0	4	22
2024	3	5	0	2	16	10	4	35	153	132	131	123	614
2025	170	135	58	79	51	61	59	45	84	66	70	91	969
2026	270	259	285	230	226	141							814

K. PASSENGER ASSIGNMENT

1. The City Transit Dispatch office schedules all passenger pickups. Multiple passengers from the same location shall be transported in the same vehicle resulting in one (1) passenger trip. It is expected that the Contractor will provide the right sized vehicle for the number of passengers transported.
2. The Contractor shall not use vehicles during the time periods they are in the City's service for any purpose other than performance of the Work under this Contract.
3. Passengers shall not be transferred between vehicles except in the event of a vehicle being disabled.
4. The Contractor must notify the Transit Dispatch office of "No Shows" within fifteen (15) minutes after the occurrence.

L. PASSENGER SERVICE

1. The Contractor's drivers shall:
 - a. Transport the passenger(s) only to one (1) of the pre-approved destinations;
 - b. At all times be courteous to all passengers;
 - c. Not stop to put fuel in the vehicle when a passenger is onboard;
 - d. Not deviate from scheduled pick up or approved drop off location;
 - e. Assist Brandon TransCab passengers in and out of vehicles as required.
2. The City has the right to have a driver removed from the Work of this TransCab service provision Contract for valid reason.

M. SERVICE MONITORING

1. The Contractor must monitor at least five (5%) percent (the percentage may be negotiable by the Contractor depending on the size of their Contract Work) of their driver pick-ups to ensure that all Work is being performed in accordance with the service specifications.
2. Further to M.1 above, service monitoring must be undertaken during evenings and weekends (if applicable) as well as during the day.
3. The Contractor will submit a service monitoring report along with a summary of any actions taken regarding driver's to the Manager of Transit Services upon request. Any discrepancies between the Contractor's service monitoring report and the City's service monitoring personnel will need to be resolved immediately. The Contractor may be charged a service recovery fee for the additional Work undertaken by City staff to resolve the discrepancy.
4. The Contractor has an obligation to ensure that their drivers abide by all Federal, Provincial, Municipal By-Laws, Rules and Regulations, including the Vulnerable Sector Act. The Contractor shall notify the City of any situations or circumstances that contravene any of the legislation.

N. CONTRACT

1. The successful Contractor shall sign an agreement with the City with the option for renewal should both parties be amenable to do so. A sample agreement has been provided for reference. Requested changes or amendments (if any) to the City's Sample Agreement shall be included as part of the Quotation response. If changes are not submitted with the Quotation submission, they will not be considered.
2. An annual meeting can be held between the successful Contractor(s) and the City to review the issues that arise during the year, to establish new processes and to address administrative and technical details of the contract.

O. REFERENCES

1. Provide two (2) references on the Bid Form whom you have provided corporate services to.

Appendix 2

Approved locations for pick up and drop off

Note: stops may be closed at times due to construction. If a TransCab stop is closed a temporary stop will be erected.

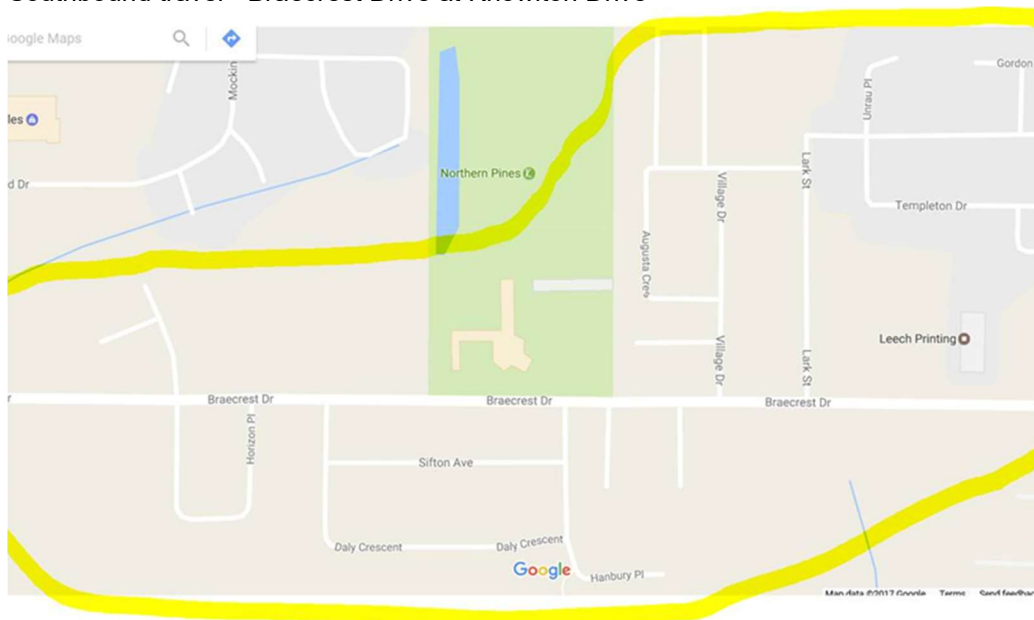
Service Option #1:

Authorized pick up/drop off locations:

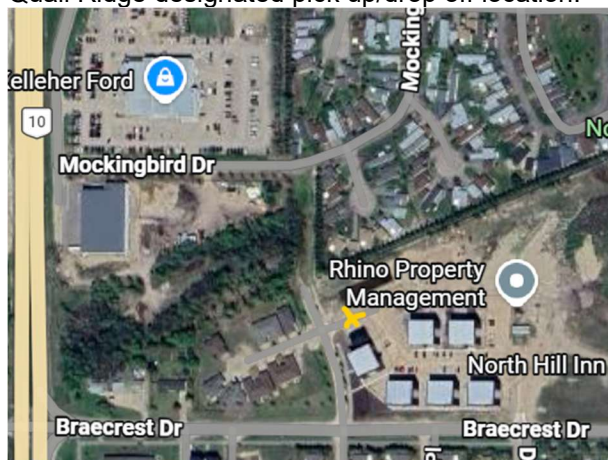
1. Any addresses between 501 Braecrest Drive and 1799 Braecrest Drive only.
2. All side streets off Braecrest Drive between 501 – 1799 are also eligible for this alternative service.
3. Braecrest Drive east of Knowlton Drive and west of 18th Street N. are NOT eligible.
4. Designated labelled pick up/drop off location just off Quail Ridge that all residents in the complex are to use. Location marked with an "x" below.

Drop off/pick up locations:

1. Northbound travel - 18th Street North on the service road north of Kelleher Ford (formally Peavey Mart location).
2. Southbound travel - Braecrest Drive at Knowlton Drive



3. Quail Ridge designated pick up/drop off location.



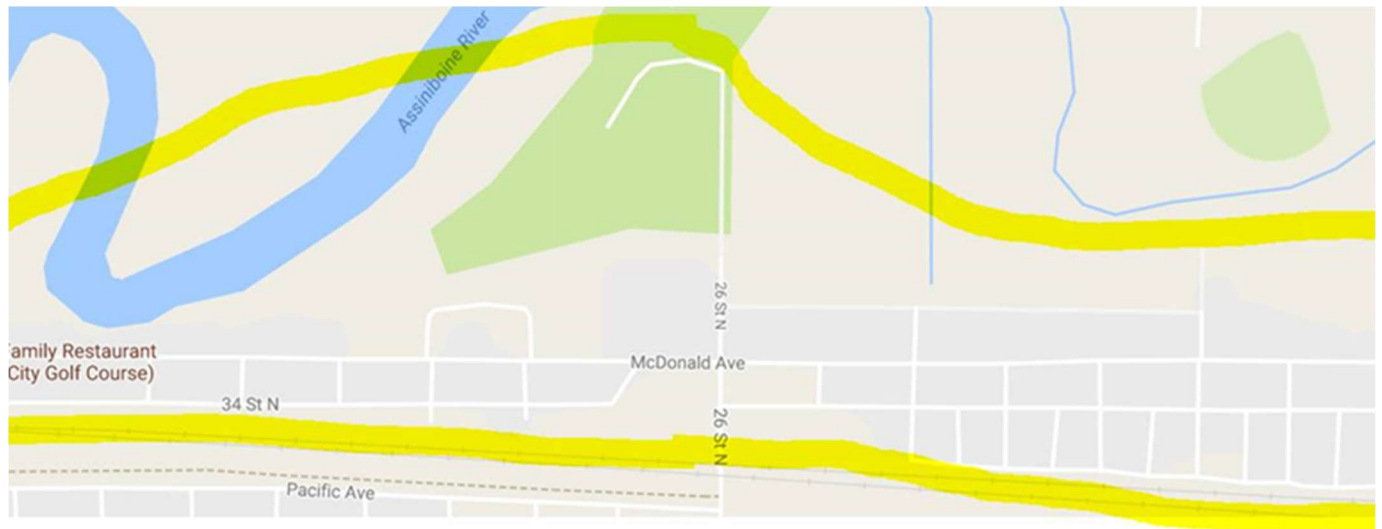
Service Option #2:

Authorized pick up/drop off locations:

1. Any addresses between 1800-3400 McDonald Avenue, including all side streets off of McDonald Avenue between these addresses.

Drop off/pick up locations:

1. Southbound travel – 17th Street North at Lady of the Lake
2. Northbound travel - 18th Street North at McGregor Avenue



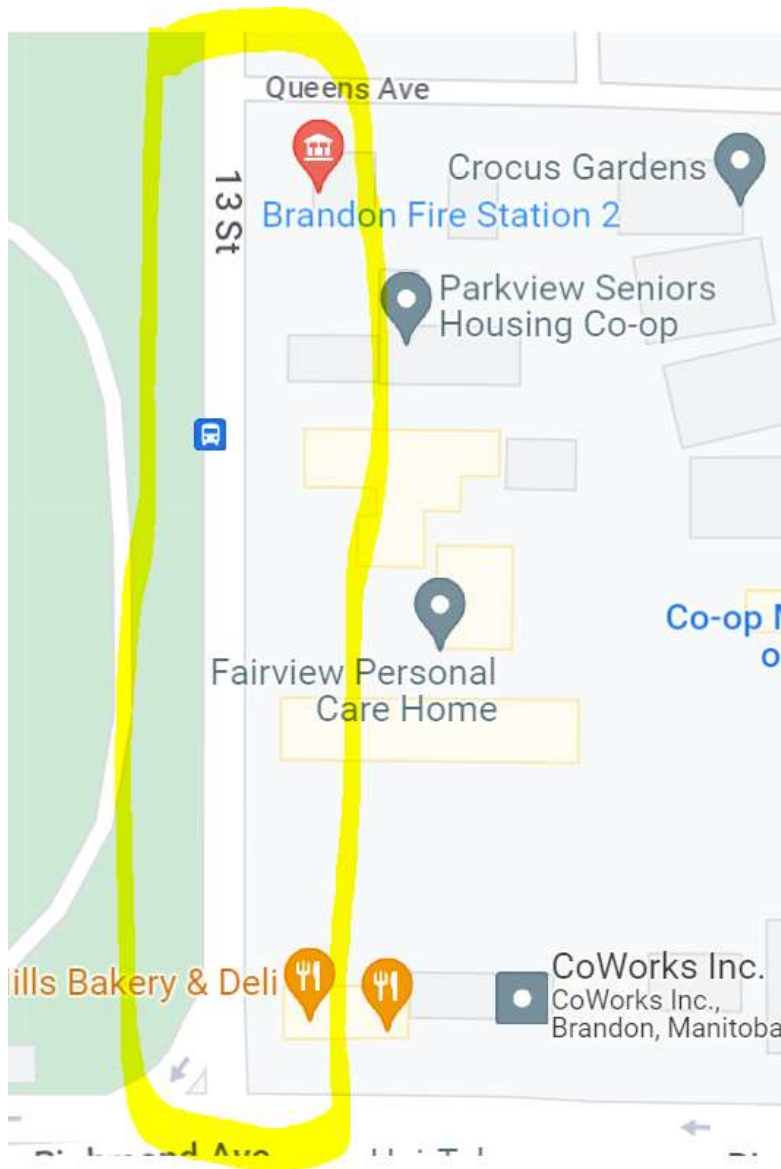
Service Option #3:

Authorized pick up/drop off locations:

1. Any addresses on 13th Street between Richmond Avenue and Queens Avenue.

Drop off/pick up locations:

2. Northbound travel – 10th Street at Queens Avenue (east side of 10th)



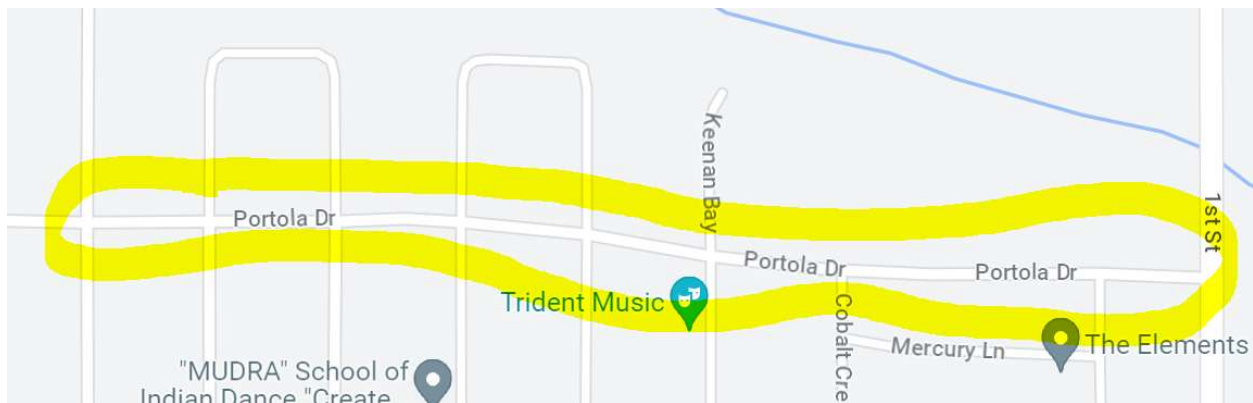
Service Option #4:

Authorized pick up/drop off locations:

1. Any addresses on Portola Drive between 9th Street and 1st Street, including all side streets off of Portola Drive between 9th Street and 1st Street.

Drop off/pick up Locations:

1. Northbound travel – 9th Street at Portola Drive



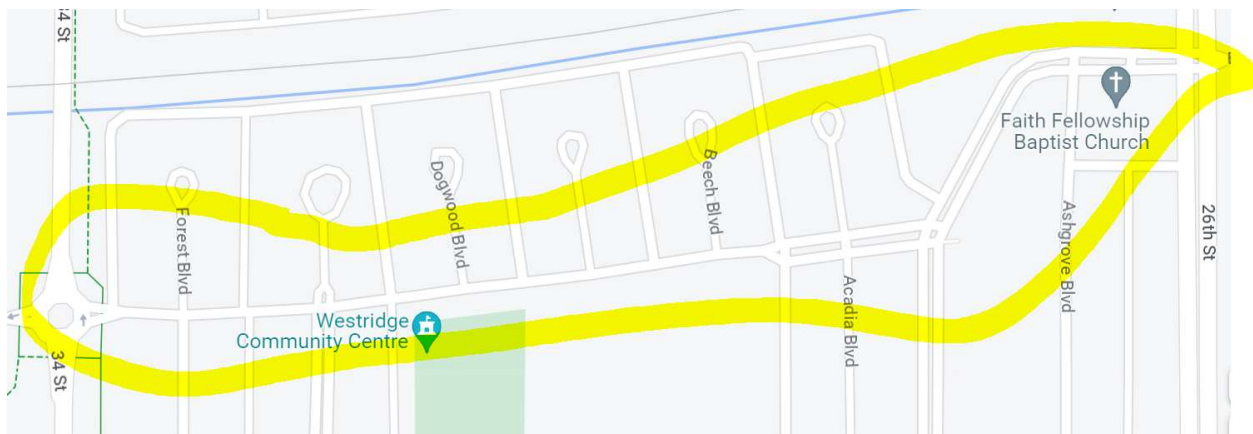
Service Option #5:

Authorized pick up/drop off locations:

1. Any addresses on Willowdale Crescent between 26th Street and 34th Street, including all side streets off of Willowdale Crescent between 26th Street and 34th street.

Drop off/pick up locations:

1. Northbound travel – 34th Street at Elviss Crescent
2. Southbound travel – 26th Street at Violet Crescent



Service Option #6:

Authorized pick up/drop off locations:

1. West of 18th Street North (including but not limited to Brandon Research).

Drop off/pick up locations:

1. 18th Street North on the service road North of Kelleher Ford (formally Peavey Mart location) or
2. Kirkcaldy Drive at 18th Street North

Service Option #7:

1. As required, providing TransCab services along transit routes during times of service reduction.
2. The Manager of Transit services shall communicate with the Contractor and provide service reduction information including but not limited to maps of routes, days of the week and time of service requirements.
3. All trip requests will be received and scheduled by the City of Brandon Transit Dispatch Office.
4. The Transit Coordinator shall inform the Contractor of the bus stop for location for pick up and drop off.
5. Passengers shall be transported to the closest bus stop, indicated by the Transit Coordinator.

Appendix 3

TransCab drop off locations



(Bidder to Initial)
.../2

TransCab Service Provision for a Five (5) Year Term

Description	Unit of Measurement	Estimated Quantity	Unit Price \$0.00	Extension \$0.00
Per Trip Rate – One Way Trip Service Options 1-5 and 7 January 1, 2027 – December 31, 2027	each	850	_____	_____
Per Trip Rate – One Way Trip Service Option 6 January 1, 2027 – December 31, 2027	each	50	_____	_____

PROJECT SUBTOTAL:

\$ _____
(move total to page 1)

Price increase/decrease for Year 2 (January 01, 2028 – December 31, 2028): _____%

Price increase/decrease for Year 3 (January 01, 2029- December 31, 2029): _____%

Price increase/decrease for Year 4 (January 01, 2030 – December 31, 2030): _____%

Price increase/decrease for Year 5 (January 01, 2031 – December 31, 2031): _____%

Price increase/decrease for Optional Year 6 (January 01, 2032 - December 31, 2032): _____%

Price increase/decrease for Optional Year 7 (January 01, 20233 - December 31, 2033): _____%

Current Worker's Compensation # _____ must be in good standing.

Contact information for two (2) references whom you've provided corporate service to:

Company: _____

Company: _____

Contact Name: _____

Contact Name: _____

Contact #: _____

Contact #: _____

Note: Review Section E Submittal Requirements to ensure all documentation is submitted.

We hereby acknowledge receipt of the following Addenda to the Quotation Documents:

Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____

_____ (Signature)	_____ (Date)	_____ (Witnessed by)*
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I am authorized to bind the Corporation

Print Name of Witness

*This document must be witnessed to be compliant.